

BERKSHIRE CENTRE CARAVAN AND MOTORHOME CLUB.

Minutes of the meeting held on 2nd February 2026 at Padworth Village Hall.

The Chair opened the meeting at 18:57.

Present

Chair	Phil Tidbury	Committee	Stuart Bradley
Secretary	Jane Tuthill		Steve Moulds
Treasurer	Ian Grover		

1. Apologies

Mark Parker, Greg Saunders

2. Minutes of the meeting held on 5th January 2026

Minutes were proposed by Ian Grover and seconded by Steve Moulds.

3. Matters Arising.

4th March 2025

Item 4b. Ian to send invoices to CS&R and KC Improvements for website adverts. Ongoing.

5th August 2025

Item 4k. Replacement water signs. Steve to investigate options.

Item 5. Phil has tried to change the SquareSpace fee to an annual payment but was unable to complete the bank verification. Will need to do it with Ian when the next offer is available.

Item 6c. Ian has paid Colin Moore for the wooden Berkshire window plaques already sold and other items he has made for the Centre. Advertise the wooden Berkshire Centre window plaques on Facebook and in the next newsletter.

7th October 2025

Item 4c. Dinton Pastures rally arrangements and elsan disposal. Steve has contacted the site and is awaiting a reply. Ongoing.

Item 6a. Multiple rally gifts. Mark has found several companies making engraved glasses/vases/bowls, etc. Will bring some images and prices to the next meeting. Ongoing.

Item 6l. Order glass mementos for 2026 trophies. Check how many the Centre already has before ordering any more. Ongoing.

4th November 2025

Item 4b. Jane asked Colleton School to raise an invoice for the AGM rally. Ian has received it.

Item 6g. Personalised Berkshire tow hitch covers and t-shirts. Greg to investigate options.

2nd December 2025

Item 4b. Ian has actioned the cancellations from the Christmas Party rally.

Item 4j. Ian has updated the News page on the website.

Item 6e. Ian has printed some rally envelopes.

5th January 2026

Item 4a. Phil has responded to Wendy Goddard's complaint and has received a favourable reply from her.

Item 4f. Jane publicised the 2026 200 Club in the January newsletter.

Item 4i. Phil is now an Admin on Facebook.

Item 4k. Steve has checked both the electric Teppanyaki grills and neither work. Committee agreed to replace them.

Item 5. Committee has watched Jack Tidbury's video about the new rally booking system and Jane has sent the collated comments to Jack.

Item 6a. Phil has the rally secretary's laptop to obtain all information about the 2026 programme and future site bookings.

Item 6c. Live act for the Saturday of the Christmas party rally. All Committee to look for suitable bands and share details as soon as possible.

Item 6d. Jane has added the Mytchett rally to the website.

Item 6e. Create a template for rally officers to input their rally details to ensure all relevant information is provided.

Item 6f. Check previous site fees at fixed price venues so that a realistic price can be set in advance. Site fees were agreed for Badshot Lea and the St. Patrick's rally at Colleton School. Ian to check the remaining fixed price venues.

4. Minutes of the Zoom meeting held on 9th January 2026

Minutes were proposed by Steve Moulds and seconded by Ian Grover.

5. Matters Arising.

Item 2. Ian has processed the refunds for the New Year rally. He will send a copy of the final audit sheet to the rally officers.

Item 3.

- a. Publicise the Rally Secretary vacancy. It was in the January newsletter and an advert and on Facebook. Ian to put it on the Home page of the website.
- b. Ian has removed Joanne's details from the Committee page on the website.
- c. Phil has emailed rally documents to the rally officers for the next six months. He is working on the remaining rallies.
- d. Jane has checked the ups/downs/specials for rally plaques for the plaque order forms.
- e. Ian will remove the 2024 rallies from the database.

Item 4. Phil is now Admin on the Centre's Facebook.

6. Reports

a. Chairman's Report

Nothing to report.

b. Treasurer's Report.

- Ian is preparing the 2025 accounts.
- 49 outfits attended the Burns Dinner plus 4 people for the meal only. Ian will be sending out a feedback email to consider the possibility of running another Burns Dinner/Dance next year, either at Cheltenham again or another venue.

c. Rally Secretary's Report.

Phil will start to prepare the 2027 rally programme after he has sent the rally documents to the rally officers from July to the end of the year.

Advertise the rallies needing rally officers (Stedham Mill, Newbury Show, Swiss Farm, Twyford Lantern rally & New Year) on the website, newsletter and Facebook setting a deadline of 28th February for replies. Committee will run the AGM rally.

d. Secretary's Report.

Jane has received an email from Carol Gallagher noting that Berkshire rallies are not on the Club's list of rallies/events. Jane has entered all 2026 rallies and contacted the Club to ensure they will be included in the next quarterly update.

Jane has received the 2026 rally bars.

e. Division Report.

Some Centre's rally details are missing from the Events Guide. Wendy Goddard is no longer the Digital Champion; Anne Phillips has taken on the role as well as temporarily covering for the Administrator.

A Division's Forum was held in Birmingham on 31st January. Items covered included:

- A reminder to use 4Bs when rallying outside your area
- An update on Red Pennant should be available in the next week
- Considering standardisation of systems used by Centres (accounting, websites, rally bookings)
- Encourage stronger communication between Centre Committees and Divisions
- Pushing Divisions to get involved with ClubFest

The next meeting will be held by Zoom on 25th February.

f. 200 Club Report.

No report.

g. Competitions Officer Report

No report.

h. Health and Safety Officer Report.

Stuart commented that a rallier had fallen at the Cheltenham rally and had it been reported? The rally officers were not aware of this happening.

i. Communications Officer Report.

No report.

j. Webmaster's Report.

Ian commented that some updates are needed on the News page.

k. Equipment Officer Report.

Nothing to report.

7. New website

Comments from the booking system video have been sent to Jack Tidbury. He has set up a Trello board to track the issues. Reporting will be in the next phase of development.

Jane has worked on the new Squarespace website and acted on comments received from Committee. Some points were discussed at the meeting.

A.O.B

- a) Committee discussed holding the children’s Christmas party as a standalone event at a venue closer to home on a different date from the Christmas Party rally. This would be for children/grandchildren of Berkshire Centre members. Mention in next newsletter to gauge support.
- b) Ian asked if the Rally Officers’ meeting was going to be held at the St. Patrick’s rally at Colleton School. Committee agreed there was no need to. Remove it from the website.

8. Future Rally Arrangements.

Venue	Flag	200 Club
Badshot Lea	Jane	Mark

Next meeting on Monday 2nd March at 7.00 pm at Padworth Village Hall.

The Chair closed the meeting at 21:58

Actions Summary

4th March 2025		
4b	Send invoice to CS&R and KC Improvements for website adverts.	Ian
5th August 2025		
4k	Replacement water signs. Steve to investigate options.	Steve
5	Change SquareSpace fee to an annual payment from the Centre's account when the next offer is available.	Phil/Ian
6c	Advertise the wooden Berkshire Centre window plaques on Facebook and in the next newsletter.	Phil/Jane
7th October 2025		
4c	Visit Dinton Pastures to discuss rally arrangements and elsan disposal.	Steve
6a	Multiple rally gifts. Mark will bring some images and prices to the next meeting.	Mark
6l	Order glass mementos for 2026 trophies. Check how many the Centre already has before ordering any more.	Mark
4th November 2025		
6g	Investigate options for personalised Berkshire tow hitch covers and t-shirts.	Greg
5th January 2026		
4k	Get 2 replacement Teppanyaki grills	Steve
6c	Look for a suitable band for the Christmas party rally and share details as soon as possible.	All
6e	Create a template for rally officers to provide their rally details.	Jane
6f	Check previous site fees at fixed price venues.	Ian
11th January 2026		
2	Send a copy of the final audit sheet for the New Year rally to the rally officers.	Ian
3a	Publicise the Rally Secretary vacancy on the Home page of the website	Ian
3e	Remove the 2024 rallies from the database.	Ian
2nd February 2026		
4b	Send feedback email to Burns Dinner/Dance attendees.	Ian
6c	Advertise the rallies needing rally officers on the website, newsletter and Facebook.	Ian/Jane/Phil
8a	Mention in the newsletter the possibility of holding the children's Christmas party on a different date and location to the Christmas party rally to gauge support.	Jane
8b	Remove mention of the Rally Officers' meeting from the St. Patrick's rally.	Ian/Jane